

Qualification Information:	Qualification Title	SAQA ID	NQF Level	Credits	
Curriculum Code: 226302001	Occupational Certificate: Occupational Certificate: Safety, Health and Quality Practitioner (Occupational Health and Safety Practitioner)	99714	5	256	
Knowledge Component		Notional Hours	Implementation Schedule (4 hourly)	Assessment Schedule	Training Venues
226302001-KM-01	Fundamentals of Occupational Health and Safety, NQF Level 2, Credits 9	90 Hours	23 days	2 days	Main Campus
226302001-KM-02	Fundamentals of Communication, NQF Level 3, Credits 6	60 hours	15 days	2 days	Main Campus
226302001-KM-03	Occupational Health and Safety applications, NQF Level 4, Credits 17	170 hours	43 days	2 days	Main Campus
226302001-KM-04	Occupational Health and Safety Management, NQF Level 5, Credits 38	380 hours	95 days	2 days	Main Campus
226302001-KM-05	Operations Management and Supervision, NQF Level 5, Credits 6	60 hours	15 days	2 days	Main Campus
Practical Component			(6 hourly Training Session)		
226302001-PM-01	Represent the needs of employees about Occupational Health and Safety matters, Level 3, 8 Credits	80 hours	20 days	7 days	Workshop
226302001-PM-02,	Inspect work places, identify hazards and risks and take immediate action to ensure health and safety in the workplace, Level 3, 4 Credits.	40 hours	10 days	7 days	Workshop
226302001-PM-03	Consult with employees and raise their needs and issues at, Level 2, 4 Credits.	40 hours	10 days	7 days	Workshop
226302001-PM-04	Inspect workplaces and environments to identify the occupational health and safety hazards and determine the risks associated with the work, Level 4, 16 Credits.	160 hours	40 days	7 days	Workshop

226302001-PM-05,	Coordinate the work activities of Occupational Health and Safety representatives, Level 4, 6 Credits.	60 hours	15 days	7 days	Workshop
226302001-PM-06	Develop a risk profile and legal register for a designated work area, Level 5, 6 Credits	60 hours	15 days	7 days	Workshop
226302001-PM-07	Establish, maintain and improve the health and safety documentation and reporting systems, controls and processes, Level 5, 4 Credits	40 hours	10 days	7 days	Workshop
226302001-PM-08	Advise on the establishment maintenance and improvement of emergency response and preparedness, Level 5, 8 Credits	80 hours	20 days	7 days	Workshop
226302001-PM-09	Manage the effectiveness of operational Occupational Health and Safety systems, Level 5, Credits 6.	60 hours	15 days	7 days	Workshop
Workplace Component			(8 hourly Training Session)		
226302001-WM-01	Exposure to the workplace examination processes, Level 2, 12 Credits.	120 hours	15 days	5 days	Work Place
226302001-WM-02	Exposure to the processes of representing the Occupational Health and Safety needs of employees, Level 3, 4 Credits	40 hours	5 days	5 days	Work Place
226302001-WM-03	Exposure to Occupational Risk Management processes, Level 4, 12 Credits	120 hours	15 days	5 days	Work Place
226302001-WM-04	Exposure to the processes of selecting, appointing and managing Occupational Health and Safety representatives, Level 4, 8 Credits	80 hours	10 days	5 days	Work Place
226302001-WM-05	Exposure to the processes of developing and implementing Occupational Health and Safety systems, Level 5, 48 Credits	480 hours	60 days	5 days	Work Place
226302001-WM-06	Exposure to the processes of monitoring and improving Occupational Health and Safety systems, Level 5, 34 Credits	340 hours	43 days	5 days	Work Place

General Information

The QCTO curriculum contents of Knowledge Modules, Practical Modules, and workplace modules, the apprentices in this qualification will be exposed to theory, practice, and workplace exposure during the 3-year program. The Qualification is implemented via a dual system approached, meaning apprentices must rotate from college to workplace every during the learning program.

About Course

The primary objective of this qualification is to prepare learners for the role of an Occupational Health and Safety Practitioner. In this capacity, Occupational Health and Safety Practitioners function as facilitators and advisors to employees and management, offering guidance on safety and health matters within the workplace. Their responsibilities include monitoring and inspecting the workplace, recording and investigating incidents and accidents, and implementing and maintaining Occupational Health and Safety systems to ensure a safe and healthy work environment.

Entry Requirements

- Grade 9/10/11/12 Or NQF Level 1 with Mathematics, Science.

Occupational Purpose

The purpose of this qualification is to prepare a learner to operate as an Occupational Health and Safety Practitioner.

An Occupational Health and Safety Practitioner serves as a facilitator and advisor to employees and management regarding safety and health aspects in the workplace including the monitoring and inspecting of the workplace and the recording and investigation of incidents and accidents. They also implement and maintain Occupational Health and Safety systems in order to ensure a safe and healthy work environment.

Output

- Qualified tradesman with a red seal or trade test after 3 years.
- The candidate will pass the new trade test that includes both theory assessment (**Formative Assessments**), **Summative Assessments & Practical Assessments**

Responsibilities of a Safety Officer

As a Health and Safety Officer, you may work as part of an in-house team, as an independent consultant or for a larger consulting organisation. On a day-to-day basis, some of your responsibilities might include, but are not limited to:

- Keeping up to date with health and safety regulations.
- Developing, implementing, and improving health and safety plans, programmes and procedures in the workplace.
- Ensuring compliance with relevant health and safety legislation.
- Identifying OHS-related training needs in the workplace.
- Conducting safety inspections and risk assessments.

- Investigating workplace accidents.
- Checking the safety and proper storage of equipment
- Training and carrying out drills and exercises on how to manage emergency safety situations.

Career

Occupational Health and Safety Practitioner

Course Requirements:

- Safety Boots
- Study Material
- Log Book

Fees

- Registration Fees: **R1000**
- Deposit: **R5000 (Includes P.P.E, Student Card, Course Material/ Study Material / Assessments Fees)**
- Monthly Instalment: **R2500**
- Duration: **3 Years**

INTERNAL CONTINUOUS ASSESSMENT (ICASS)

Our internal Assessments are not limited to the following:

- Workplace tasks (e.g. case studies)
- Briefs • Practical Demonstrations
- Assignments/Tests
- Projects, etc.

Internal **QA** processes must be in place by the **SDP** to ensure these assessments are fit for purpose

EXTERNAL ASSESSMENT

- External assessments are managed and conducted by Quality Partners – a national standard is set.
- Only learners that have enrolled and registered with the **QCTO** may sit for the **EISA**

- Submission of **SoR** to **QCTO** prior to **EISA**
- This is a competency based final assessment
- Approval of Results and Certification by the **QCTO**

FINAL ASSESSMENTS

EISA

The **External Integrated Summative Assessment** (EISA) is the final assessment managed and conducted by the Quality Partner/Assessment Quality Partner; it is used to assess all learners nationally. In the **EISA** the learner proves his/her competence against the Exit Level Outcomes of the Qualification. Learners qualify for entry into **EISA** via a **Statement of Results (SoR)** issued by the **SDP** or the institution used in the **RPL** route.

The **EISA** is conducted for a particular qualification or part qualification at accredited assessment or trade test centres.

EISA Benefits Industry/Employers – by ensuring that learners will be competent workers as they would have had to demonstrate competencies in in work related tasks or scenarios during the **EISA**.

CERTIFICATION

SDPs are not allowed to print their own certificates for occupational qualifications. Certificates are issued by the QCTO's secure CVS certification system.

The QAS document specifies the timeline for the EISA assessment and moderation process, but this is usually about 21 days. From there, the QCTO aims to approve the results in 21 days, after which it should take the QCTO 21 days to issue the learner certificates.



Qualifications or Part Qualifications

